



**OFFICE OF THE PRIVATE SECRETARY
TO
HAZRAT KHALIFATUL MASIH V**

Assistant Private Secretary (Honorary)

LAJNA SECTION

Email: office@centrallajna.org

London LS:2279

Date: 6th September 2025

Respected National Sadr Lajna Imaillah,
Assalamo Alaikum wa Rahmatullahe wa Barakatohu

Re: Guidelines for Office Bearers

It has been brought to our attention that ‘Guidelines for Office Bearers 2025’ circulated on 13.8.2025 contains some errors in the English content. We regret any confusion or inconvenience this may have caused. The following changes have been made in the updated document:

• **Page 14 – Elections of Sadr Lajna Imaillah Majlis**

9. During the election process, once a person’s name has been proposed, they may not withdraw their name. However, if the individual wishes to submit an excuse, this should be noted alongside their name. This report shall be submitted to the National Sadr including the total number of votes cast for each nominee. The person who wishes to excuse herself should submit a letter of excuse addressed to National Sadr Lajna and this should be attached with the election report.

• **Page 32 – Election of Office Bearers (AMWSA)**

6. Amila of AMWSA is only elected at National level and should consist of the following departments:

1. Sadr
2. Naib Sadr
3. General Secretary
4. Secretary Finance

This attached revised version of the file incorporates these necessary corrections and some typing errors.

Kindly delete the previous version and replace it with the latest version attached. Please ensure that the hard copies are also updated to reflect these necessary revisions.

If you require further guidance or clarification, please do not hesitate to contact Lajna Section. Jazakumullah Ahsanal Jaza'a.

Wassalam

Yours sincerely,

Rizwana Nisar

Rizwana Nisar

In-Charge Lajna Section Markazia